

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH

Workshop – Minutes - April 1, 2021

Albert Neis called the workshop meeting of the Commissioners to order at 19:02.

In accordance with the Open Meetings Act, Brendan Tobin read the following statement. “Adequate notice of this meeting has been provided in accordance with the Open Meetings Act by the adoption of a schedule of meetings and notice thereof being posted in the municipal building, being filed with the municipal clerk and being transmitted to the Coaster and the Hub all within 48 hours prior to this meeting. And posted on the website and held in accordance with an executive order in relation to virtual meetings due to the pandemic.”

When the roll call was taken, Albert Neis, Brendan Tobin, Charles Bell, Peter Maclearie, and Mason Lewis at the meeting.

Peter Maclearie mentioned that he received a draft copy of the audit a few hours prior to the meeting. He then reviewed the process we have followed in the past to approve the audit. They did not come back with any issues and said we could approve it in draft form. Mason Lewis said he rather wait until next month to approve so he could review it prior to approving. Peter Maclearie said the one thing they did come back with was to note a purchase was under a state contract to help prevent any issues concerning why we did not go to bid. They did testing around that and found no issues but suggested we note when something was under state contract on the purchase order to avoid confusion.

Peter Maclearie and Richard Braslow discussed service contracts that were being discussed at DCA but was not final yet.

Next, he mentioned a second solicitation from another insurance broker that he would discuss with a few of the brokers when some come up for renewal.

Albert Neis discussed Northside’s refurb of 477 and said the initial pricing would be around \$92,000 but would put in for around \$150,000 to cover

unexpected costs and repairs. Charles Bell suggested having all the fluids tested prior to the refurb so we know of any issues beforehand. Richard Braslow asked to review the updated contract and if the vendor is under state contract. Albert Neis said he would forward the latest contract and find out if the vendor is in a co-op or under state contract instead of requiring multiple quotes. Peter Maclearie said if needed we have a QPE who could go through the bid process if needed. Richard Braslow said he would put the bid together and reviewed the process. There was a discussion on the process.

There being no further business to discuss, a motion was made by Charles Bell with the second by Brendan Tobin to adjourn at 19:31. All in favor.

Mason Lewis
Secretary