

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH

April 7, 2016
Minutes
Regular Meeting

President Tim Anderson called the regular meeting of the Commissioners to order at 7:30 pm, at which time the pledge to the flag was given.

In accordance with the Open Meetings Act, Tim Anderson read the following statement; “Adequate notice of this meeting has been provided in accordance with the Open Meetings Act by the adoption of a schedule of meetings and notice thereof being posted in the municipal building, being filed with the municipal clerk and being transmitted to the Hub and the Coaster all within 48 hours prior to this meeting.”

All Commissioners were present at this regular meeting.

Peter Maclearie made a motion, with the second by Matt Park to approve the minutes of the Workshop, Regular meeting & Closed session of March 3, 2016.

CORRESPONDENCE

N.J. State Association of Fire Districts. Request for annual dues.

CORRESPONDENCE SENT

None

OLD BUSINESS

No action was taken on the request from the N.J. State Association of Fire Districts.

The N.J. Motor Vehicle is in need of a heavy use tax form to register the 2009 SEA. Matt Park will go to the will go to the N.J. Motor Vehicle office and straighten out this problem.\

Resolution #12-16. Closing of Meeting Pursuant to Open Public meetings Act was adopted pursuant to attached.

Matt Hamilton reported he had mailed the signed contracts to Koener & Koener and Hoffman, Frenia, Allison.

Matt Hamilton stated he had signed and mailed the N.J. vehicle registration for the 2007 PIE and 2009 SEA.

Matt Hamilton received Ten Blue Emergency Light Permits that need to be signed. Any Fire Commissioner can sign them. These permits will be given to Northside Engine Company Chief Larry Neis.

A dividend check from Selective Insurance in the amount of \$223.71 was received. A deposit was made at Wells Fargo Bank and the receipt was given to Treasurer Peter Maclearie.

100 Copies of the N.J. Dept. of Health PEOSH unit Firefighter Respirator Medical Evaluation Questionnaire were made and 65 copies went to Chief Aaron Lay and 35 went to Chief Larry Neis.

The 2016 Fire Company leases were distributed to both Chiefs. They were asked to have the leases signed by the President and Secretary of each fire company and returned at our next meeting on May 5th. At that time Tim Anderson and Matt Hamilton will sign and seal all contracts.

Peter Maclearie reported the fees on the renewal of our Liberty Mutual Workers Compensation and our VFIS policies which have gone up in price since last year. These amounts are above the amount we have budgeted. Peter expressed his general concern of purchases of equipment.

After a discussion on Harassment in the fire service, it was suggested that a video on harassment be shown during the workshop on Blood Borne Pathogens and Right to Know.

NEW BUSINESS

After a discussion on ways to stream line the process of paying bills (issue checks). This board will interview Sheryl Parker, QPA. as to her taking over the check writing.

CHIEF'S REPORTS

Chief Aaron Lay reported 180 would be out of service on April 11th at Fire & Safety for warranty work. Also 178's warranty work is completed and is back in

service.

Chief Aaron Lay stated the Emergency Reporting software had been installed and all call reports have been completed. All required NFIR information has been reported to the state.

Chief Aaron Lay was given the N.J. Registration for Engine 178.

Chief Aaron Lay requested approval to purchase:

- Paratech Struts/ Bases/ Extensions etc. - Continental Fire [S.C. #80970] \$9893.00
- Five (5) Motorola Minitor VI Pagers - Motorola Solutions/ All Comm [S.C. #83909] \$2652.00
- Six (6) Aluminum "D" Oxygen Cylinders - America Airworks \$385.00
- Three (3) Electrical Lock-Out Tag-Out Kits - National Safety Compliance \$344.85
- Three (3) Valve Lock-Out Tag-Out Kits - National Safety Compliance \$539.85
- Four (4) Responder Hi-Vis Jacket - Skylands Area Fire Equipment - Training \$1281.00
- Seven (7) Gemtor #541 Personal Harness - NJ Fire Equipment \$3633.00
- One (1) Simulaids Rescue Randy Mannequin - Chief's Supply \$1298.49
- Supplies to Construct Wall Breach/Entanglement Prop \$500.00

A motion was made by Matt Hamilton with the second by Matt Park to approve these expenditures. When the roll was taken, it showed Peter Maclearie voting NO.

Chief Larry Neis advised one (1) fire truck would attend the Little League Parade on April 16th.

Chief Larry Neis stated that the Emergency Reporting System was installed.

Chief Larry Neis requested approval to purchase:

- PPE SCBA Testing \$2456.77
- Fire & Safety Service \$9775.00
- Chief Supplies \$372.89
- V.E. Ralph & Son Four (4) Jump Bags \$3416.64
- All Comm Six(6) Minitor VI Pagers \$2822.40
- TASC Fire Apparatus Hurst Combi Package \$11665.00
- Continental \$3698.00

A motion was made by Matt Hamilton, with a second by Matt Park to approve these expenditures. When the roll was taken it showed Peter Maclearie voting NO.

PERSONNEL

Chief Larry Neis offered Elijah Gray for membership. Chief Aaron Lay offered John Kupsch and Zachary Casler for Membership.

Without objection a motion was made by Eric Rickert and a second by Peter Maclearie. When the roll was taken all Commissioners approved.

As is Board Policy Jack Keegan will need to apply for membership at T.F.F.C.

PUBLIC

Charles V. Bell Jr. began a discussion on the paving of the Tinton Falls Fire Company and Northside Engine Company's front ramps. Chiefs of each company were asked to bring concrete specifics for ramps to the next meeting. Chiefs were notified to contact Tinton Falls Borough Engineers if help was needed.

TREASURER

Peter Maclearie reviewed bill list.

BILLS

Pursuant to attached. A motion was made by Matt Park, with the second by Eric Rickert to pay the bills. When the roll was taken, it showed all Commissioners in favor of this motion.

There being no further business to come before this Commission, a motion was made by Eric Rickert and second by Matt Park to adjourn the meeting at 9:15.

Matthew T. Hamilton
Secretary