

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH, NJ

October 2, 2014

Minutes

Regular Meeting

District President Butch Neis called the Regular Meeting of the Commissioners to order at 7:31 PM.

In accordance with the Open Meeting Act, Mr. Neis read the following statement: “Adequate notice of this meeting has been provided in accordance with the Open meeting Act by the adoption of a schedule of meetings and notice thereof being posted in the municipal building, being filed with the Municipal Clerk, and being transmitted to the Coaster and the Hub all within 48 hours of this meeting.”

Four Commissioners were present at roll call (A. “Butch” Neis, T. Anderson, P. Maclearie, and B. Tobin). Mrs. J. Eastmead was absent, attending the Station 36-1 Fire Truck Inspection at Pierce Manufacturing, Appleton, WI.

A motion was made by Mr. Maclearie with a 2<sup>nd</sup> by Mr. Anderson to approve the Minutes of the Workshop and Regular Meeting of June 5, 2014 to dispense with the reading and to have the minutes available to the public. At roll call, all Commissioners voted in favor of the motion.

**CORRESPONDENCE:** Mr. Tobin reported that a check was received from the Borough of Tinton Falls for the 3rd quarter tax levy of \$ 217,425.00. It was deposited in Wells Fargo and the receipt was given to Mr. Maclearie.

No correspondence was sent.

**OLD BUSINESS:** Mr. Tobin reported that although the Borough's Fire Prevention Office had offered to take over responsibility for Fire Prevention Day and materials, the districts were still expected to pay the costs. Mr. Maclearie noted that the line item for this had been removed from our current budget due to the perception of the agreement, but he was not concerned about our ability to pay the roughly \$2200 that is District #2's portion.

Mr. Maclearie reported that the District had received the 2013 Annual Audit.

*RESOLUTION 22-14 AUTHORIZING ADOPTION OF 2013 AUDIT* was adopted pursuant to attached

*RESOLUTION 23-14 ADOPTION OF CORRECTIVE ACTION PLAN* was adopted pursuant to attached.

Mr. Neis reported that four bids had been received for "Loose Equipment" for the new engine, 36-180, with various prices for each item bid.

*RESOLUTION 24-14 AUTHORIZING AWARD OF CONTRACT FOR FIRE EQUIPMENT BID* was adopted pursuant to attached.

Mr. Neis reported that two bids we received for the bid for Modification and Repairs to 2014 Pierce Pumper. First Priority bid \$24,325 and P&L bid \$27,500.

*RESOLUTION 25-14 AUTHORIZING AWARD OF CONTRACT FOR MODIFICATION AND REPAIRS TO 2014 PIERCE PUMPER* was adopted pursuant to attached

Mr. Neis asked the chiefs of both stations to help the District to complete the ISO report. Mr. Tobin e-mailed copies of the requested information to the Chiefs and Assistant Chiefs at both stations.

**CHIEFS REPORT:** TFFC Chief Michael Vernon announced that he will be leaving Station 36-1 in November after a work transfer to Virginia. He also requested approval to purchase: A remodeling of compartments R-1, L-1, and L-3 on 36-180 to accommodate the struts and other heavy rescue equipment already purchased. The quote was for \$12,421 from P&L.

Mr. Braslow advised that although this amount was below our bid threshold, the law requires a 2<sup>nd</sup> quote unless the first is at or below our emergency purchase allowance of 15% of the bid threshold. A 2<sup>nd</sup> quote was requested and Mr. Maclearie stated that he would confirm finances remained to cover costs. A motion to award after a 2<sup>nd</sup> quote and funding confirmation was made by Mr. Anderson with a 2<sup>nd</sup> by Mr. Maclearie. All Commissioners present voted in favor of this motion..

NSEC Asst. Chief Ron Neis requested approval to purchase: Not-to-Exceed \$800 for new tires for 36-467 from State Contract.

A motion to approve this expenditure was made by Mr. Anderson, with a 2<sup>nd</sup> by Mr. Maclearie. All Commissioners present voted in favor of this motion..

**MEMBERSHIP:** TFF Chief Michael Vernon submitted a new member application for Antonio DeGugas. NSEC Assistant Chief Ron Neis submitted a new member application for Cole Vandavelde. Both applications were approved without objection.

**PUBLIC DISCUSSION:** No one from the Public requested to speak.

**TREASURER'S REPORT:** Mr. Maclearie reviewed the bill list for payment.

**BILLS** (pursuant to attached) A motion was made by Mr. Anderson, 2<sup>nd</sup> by Mr. Tobin to pay the bills. All Commissioners present voted in favor of adoption.

No further business was presented before the Board, so a motion was made by Mr. Anderson, 2<sup>nd</sup> by Mr. Maclearie, to close the meeting. All Commissioners present voted in favor of adoption. The meeting ended at 8:15 PM.

**NOTE:** THE NEXT DISTRICT MEETING IS ON NOV. 6, 2014 AT NSEC.

Brendan P. Tobin  
Secretary, TF Fire Dist. #2